



## Job Posting

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### ***Inclusion Facilitator, Child Care Center***

*YMCA of Kingston  
Kingston, Ontario*

**Employment Category:** Term Contract

**Hours:** 40 hours/week, Monday-Friday 8:00a-5:00p

**Compensation:** \$14.50/ hr

**Placement Date:** Jan. 3, 2019-June 30, 2019

**Work Location:** 100 Wright Cres. Kingston, ON

#### **Our Mission:**

The YMCA of Kingston is a registered Canadian charity dedicated to building strong kids, strong families, and a strong community by providing opportunities for all to grow in spirit, mind and body.

#### **Our Core Values:**

**Caring** about the health and wellness of our community

**Honesty** to the community we serve about our values, mission and vision

**Respect** all members of the community regardless of age, race, gender, religion, ability or economic circumstance

**Responsibility** to provide effective leadership and resources to benefit our community

#### **Nature & Scope:**

The YMCA of Kingston Child Care Center is licensed by the Ministry of education (MOE).

The inclusion facilitator will be responsible for collaborating with the Child Care Center staff and Resource Consultant for Community Living Kingston. They will assist the child(ren) in routines and activities of the program. They must be comfortable working with children of all abilities between the ages of 0 months-4 years.

#### **Responsibilities:**

Reporting directly to the Child Care Supervisor, the successful candidate will assist in the safekeeping and well-being of all children enrolled in the program.

- Assist in implementing the YMCA of Kingston Child Care Curriculum
- Follow the policies and procedures of the YMCA of Kingston
- Maintain open communication with parents on a regular basis
- Work with the Resource Consultant from Community Living Kingston in the planning and adaptation of the program to meet the needs of the child(ren)



**Qualifications:**

- “Clear” Criminal Reference Check (CPIC) including Vulnerable Sector Check completed not more than 120 days prior to interview, performed by the Kingston City Police
- Current Standard First Aid and CPR “C” certifications
- Training and/or experience working with children with special needs
- Record of up-to-date immunizations

**Competencies**

- Knowledge: Successful candidate will have knowledge of child development and experience working with children, especially those with special needs
- Interpersonal skills: Incumbent needs to be able to work as part of a team
- Problem Solving: Successful candidate will be able to think and act quickly to resolve issues that arise.
- Communication: Incumbent will demonstrate the ability to communicate clearly with other team members and families

**Please apply, in writing, with a résumé, cover letter and application form found on the YMCA of Kingston website by Dec. 17, 2018 to:**

**Jill MacDonald**

Manager Child Care Services

YMCA of Kingston

100 Wright Crescent

Kingston, Ontario K7L 4T9

Tel: 613-546-2647

Fax: 613-549-0654

Jill\_macdonald@kingston.ymca.ca

*We appreciate your interest in a career opportunity with the YMCA of Kingston. Please note that only those selected for an interview will be contacted.*

*The YMCA of Kingston is committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance so that we can arrange reasonable and appropriate accommodation. The YMCA of Kingston values the diversity of people and communities and is committed to excellence and inclusion in our Association*

***This position has been posted internally and externally***